LEVOLOR®

PREMIER™

Vertical Blinds Collection

Vertical Track Headrail and Vertical Square Track Headrail Installation Instructions



24-0025-130 February 2025

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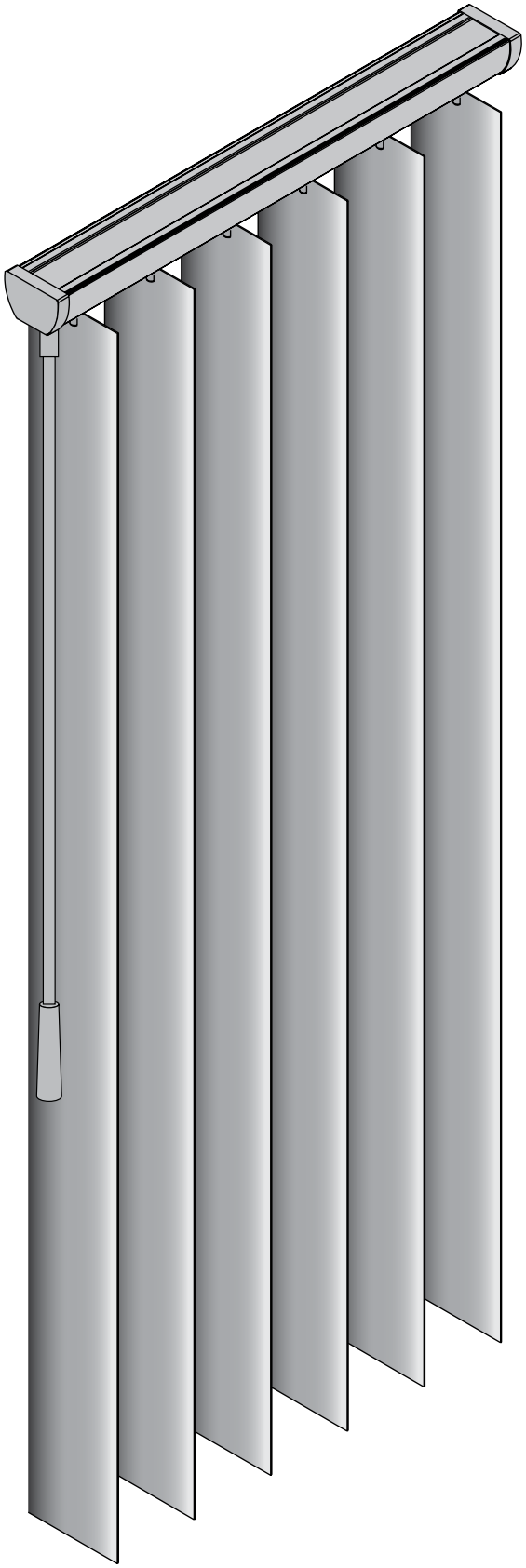
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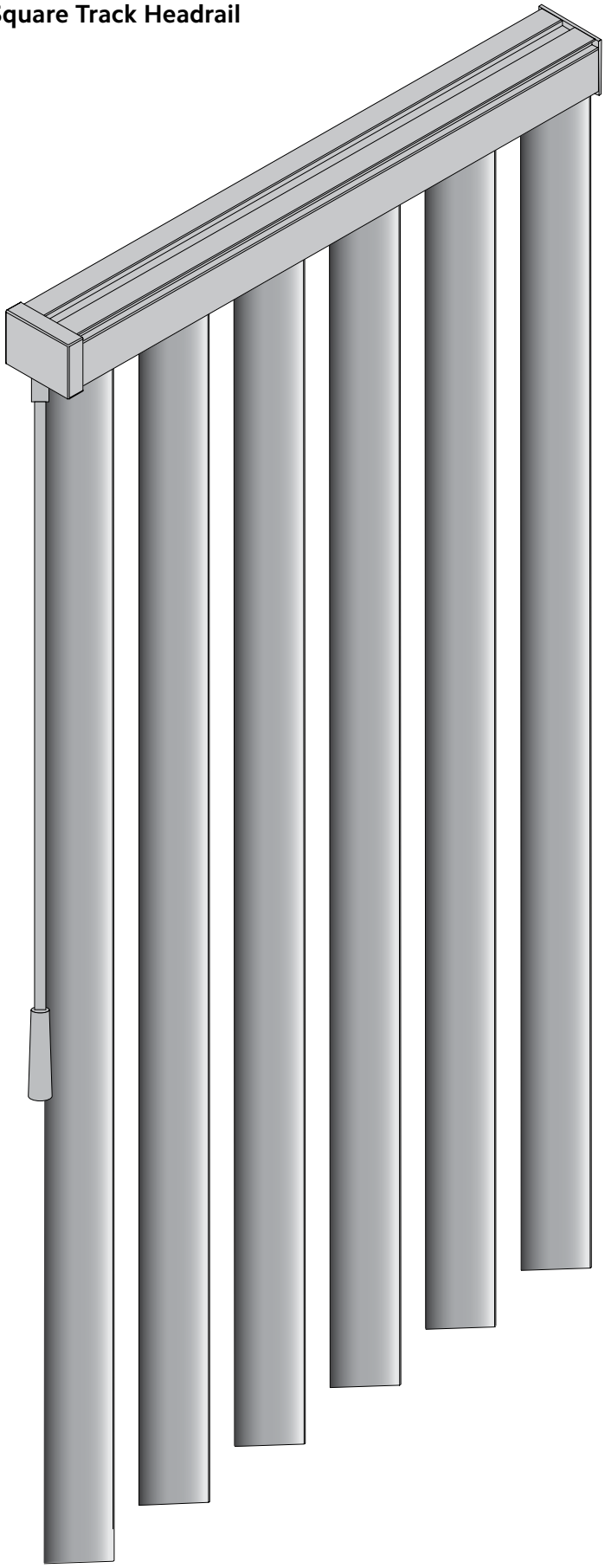
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Product View — Vertical Track Headrail



Product View — Vertical Square Track Headrail



GETTING STARTED

Thank you for purchasing LEVOLOR® PREMIER™ Vertical Blinds. With proper installation, operation, and care, your new blinds will provide years of beauty and performance.

Please thoroughly review this instruction booklet and the enclosed packing list before beginning the installation.

NOTE: Illustrations throughout these instructions show the Vertical Square Track headrail. Instructions are the same for the Vertical Track headrails.

Tools and Fasteners Needed

- Flat blade and Phillips screwdriver
- Level (laser level is recommended)
- Measuring tape and pencil
- Power drill, 3/32" drill bit, and 1/4" hex driver

In addition, you will need fasteners designed to work with your specific mounting surface(s).

- **#6 Hex Head Screws (Provided).** Two 1½" screws are provided per installation bracket.
- **Speed Nuts and Screws (Provided).** Extension brackets come with speed nuts and screws.



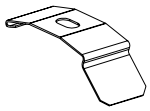
#6 x 1½"
Hex Head Screw
(Provided)



Speed Nut
and Screw
(Provided with Each
Optional Extension Bracket)

Installation Overview

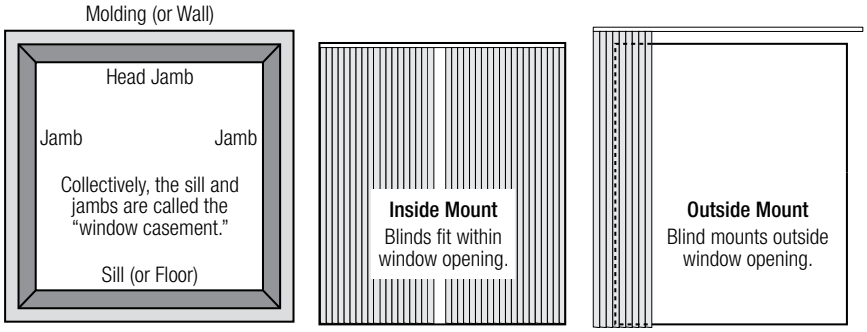
Your order will include installation brackets specific to your blind. The number of installation brackets required varies with headrail width, as shown in the table.



Blind Width	Brackets Required
15" – 48"	2
48⅛" – 72"	3
72⅛" – 96"	4
96⅛" – 120"	5
120⅛" – 144"	6
144⅛" – 168"	7
168⅛" – 192"	8
192⅛" – 216"	9
216⅛" – 240"	10
240⅛" – 264"	11
264⅛" – 288"	12
288⅛" – 300"	13

Mounting Types and Window Terminology

If the installation brackets are mounted correctly, the rest of the installation process follows very easily. To prepare for this important first step, review the mounting types and basic window terminology illustrated below.



- If your blind has a valance go to — page 5. Otherwise, go to your mounting option below:
  - ➤ Inside Mount — page 6
  - ➤ Outside Mount — page 7

Valance Assembly

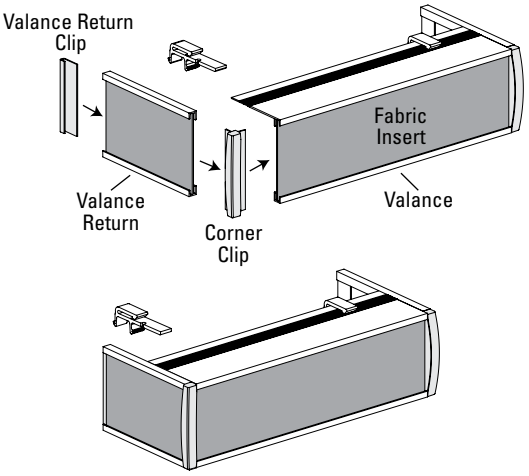
Please refer to the section below for your valance type.

If you didn't order a valance, proceed to "Mount the Installation Brackets — Inside Mount" on page 6 or "Mount the Installation Brackets — Outside Mount" on page 7 based on the mounting option ordered.

Dust Cover Valance Assembly

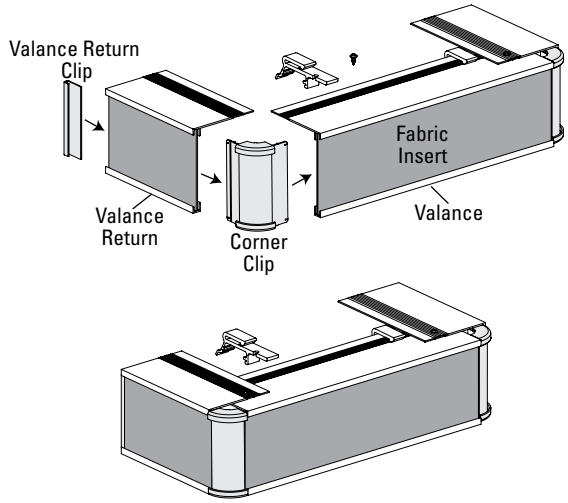
Closed Corner Valance Assembly

- Insert the closed valance corners into the valance on either side as shown.
- Insert the valance returns into the corners as shown



Rounded Corner Valance Assembly

- The valance should arrive fully assembled. If a component has come loose, insert as shown here.

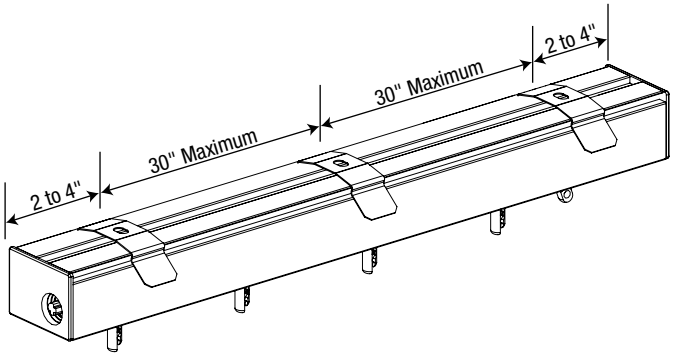


Proceed to "Mount the Installation Brackets — Inside Mount" on page 6 or "Mount the Installation Brackets — Outside Mount" on page 7 based on the mounting option ordered.

Mount the Installation Brackets — Inside Mount

- Mark 2" to 4" in from each jamb. Measure and mark the underside of the dust cover, if ordered.
  - ➤ If more than two installation brackets came with your order, space additional bracket(s)evenly in 24" to 30" intervals between the end brackets and mark their location. Mount into wood whenever possible.

IMPORTANT: Allow ½" clearance between vane and window.

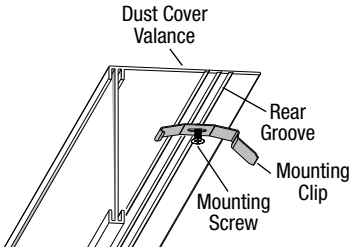


Install Mounting Clips

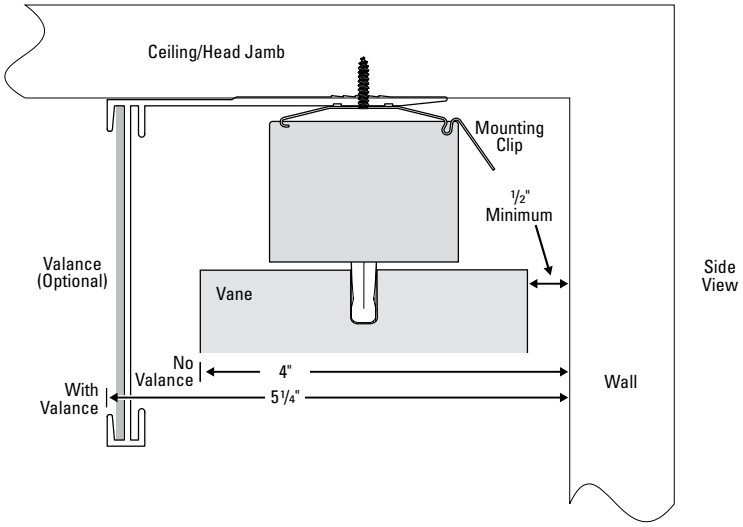
- Drill the screw holes using a 3/32" drill bit.

WARNING: Product is heavy. Mount into wood/metal studs or into concrete with concrete anchors. Drywall anchors are not recommended.

  - ➤ If you did not order a valance, drill directly into the ceiling/head jamb.
  - ➤ If you ordered a dust cover valance, drill through the rear groove of the dust cover valance then into the ceiling/head jamb.

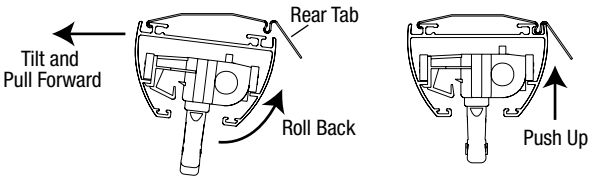


- Attach the mounting clip using the screws provided.
  - ➤ Hold the valance in position, the screw will go (through the valance, if ordered) into the ceiling/head jamb.
- Center the headrail underneath the mounting clips.

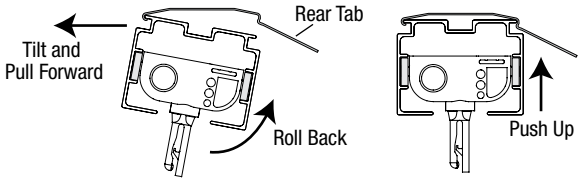


- Tilt the headrail and insert it into the front edge of the mounting clips. Pull forward, then roll the headrail back toward the rear of the blind. Push up and snap into place.

Vertical Track Headrail



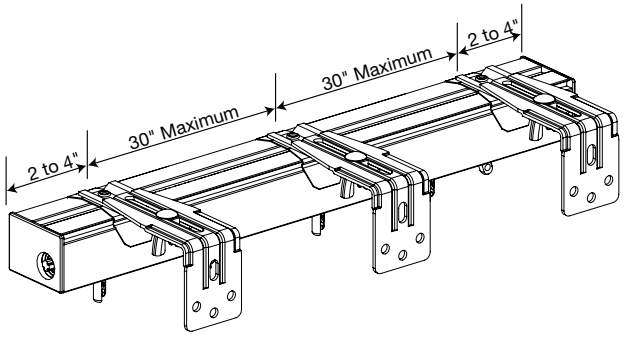
Vertical Square Track Headrail



Proceed to "Install the Vanes" on page 8.

Mount the Installation Brackets — Outside Mount

- Mark 2" to 4" in from each jamb.
  - ➤ If more than two "L" installation brackets came with your order, space additional bracket(s) evenly in 24" to 30" intervals between the end brackets and mark their location. Mount into wood whenever possible.
  - ➤ Adjust mounting clips to allow ½" clearance between the vane and the wall (i.e. 2¼" for 3½" vane).

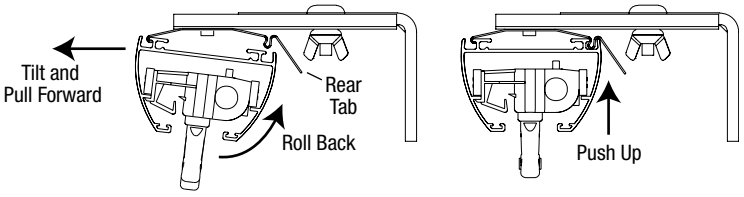


- Drill the screw holes using a 3/32" drill bit.

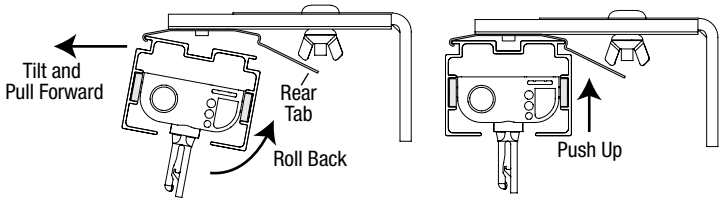
WARNING: Product is heavy. Mount into wood/metal studs or into concrete with concrete anchors. Drywall anchors are not recommended.

- Attach the brackets using the screws provided.
- Center headrail underneath mounting clips.
- Tilt the headrail and insert it into the front edge of the mounting clip. Pull and roll the headrail up toward the rear of the blind and snap into place.

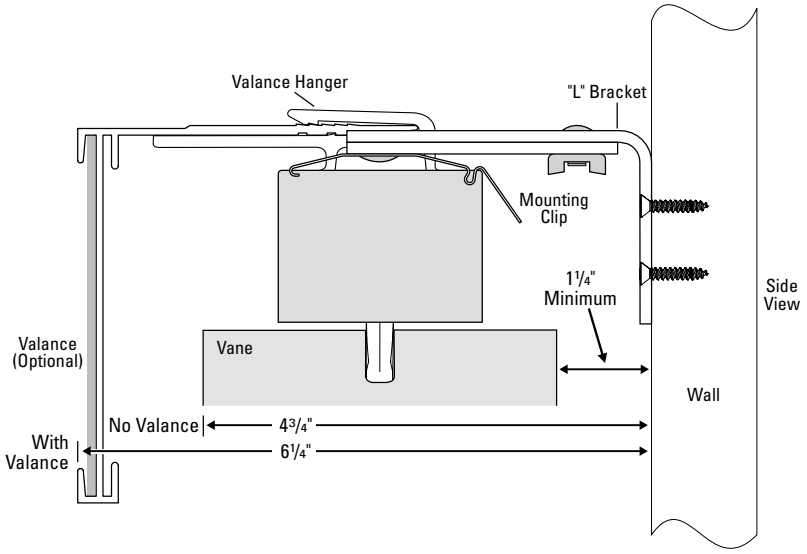
Vertical Track Headrail



Vertical Square Track Headrail



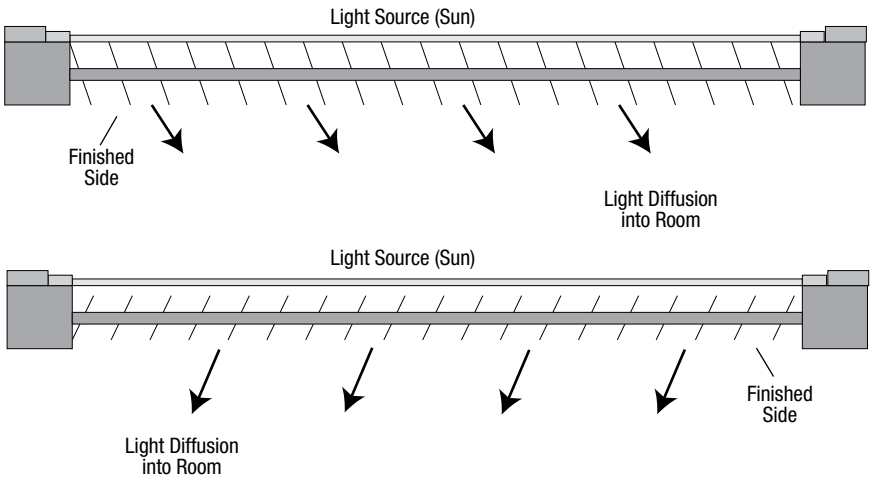
- If a valance is included, "snap" on a valance hanger next to each "L" bracket.
- Center the valance in relationship to the headrail and slide it into the valance hangers.



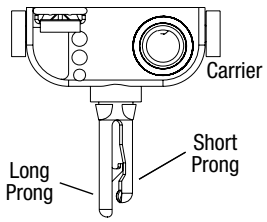
Install the Vanes

- Determine the desired light/view direction. Rotate the vane hooks so the slot between the long and the short prong is facing you.

Top View



- Push the vane into the hook until it "snaps" into place.

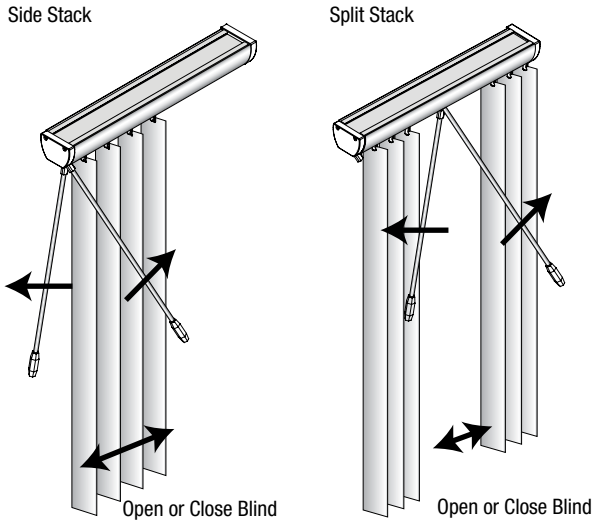


Operate the Blinds

Traversing

- Push or pull the wand to open or close the vanes.

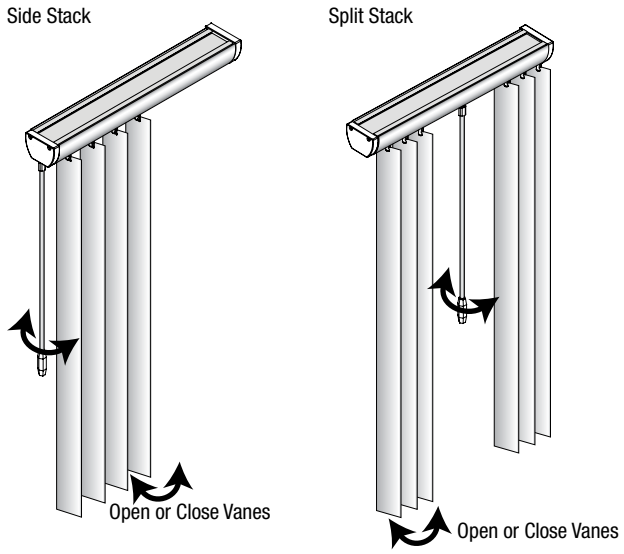
  NOTE: Please do not bow the wand. Hold the wand at a 45˚ angle. Push or pull the wand to open or close the vanes.



Tilting

- Twist the safety wand to open or close the vanes.

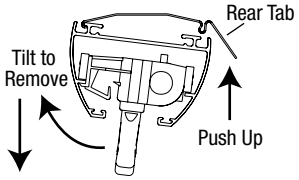
  IMPORTANT: Do not over torque the wand. It can cause the louvers to kick out at the bottom of the blind and cause the louvers to look misshapen.



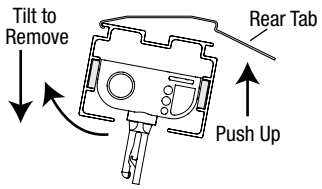
Removing the Headrail (If Necessary)

- To remove the headrail, locate the rear tab on the mounting clip.
- Push up on the rear tab to release the headrail.

Vertical Track Headrail



Vertical Square Track Headrail



Removing the Vanes (If Necessary)

- Push up on the vane.
- Gently open the vane hook by inserting a 'credit card' sized piece of rigid plastic between the vane and the long prong of the vane hook.
- Carefully remove the vane.

Cleaning Procedures

Dusting

- Regular light dusting with a feather duster is all the cleaning that is needed in most circumstances.

Vacuuming

- Use a hand-held vacuum with low suction for more thorough dust removal.

Spot-Cleaning

- Prepare a solution of warm water and a mild detergent.
- Dampen a clean cloth in the solution and wring it out.
- Dab the spot with the dampened cloth until it is gone.

  CAUTION: Vertical fabrics should not be spot-cleaned or immersed in water.

Compressed Air

- You can use compressed air or a hair dryer (cool setting) to blow the dust off your valance.

⚠WARNING

STRANGULATION HAZARD – Young children can be strangled by cords. Immediately remove this product if a cord longer than 22 cm or a loop exceeding 44 cm around becomes accessible.

⚠MISE EN GARDE

RISQUE D'ÉTRANGLEMENT – Les enfants en bas âge peuvent s'étrangler avec des cordes. Enlevez immédiatement ce produit si une corde mesurant plus de 22 cm devient accessible ou si le contour d'une boucle de plus de 44 cm devient accessible.

NOTE: The warning labels on the bottom rails of corded window coverings contain important safety information. These warning labels are designed to be permanent, in accordance with the industry's safety standards, and must not be removed.

NOTE : Les étiquettes de mise en garde apposées sur le boîtier inférieur des stores avec cordon fournissent des informations précieuses en matière de sécurité. Ces étiquettes sont permanentes, conformément aux normes de l'industrie. N'essayez pas de les enlever.

10-Year Limited Warranty

LEVOLOR® PREMIER™

COVERED

by a 10-Year
Limited Warranty

- LEVOLOR® PREMIER™ products are covered for defects in materials, workmanship or failure to operate for 10 years from the date of purchase (unless a shorter period is provided below), provided that the original retail purchaser continues to own the product.
- All internal mechanisms.
- Fabric delamination.
- Components, brackets and operational cords.
- Repairs and/or replacements will be made with like or similar parts or products. Fabric style, color or components may vary depending on original purchase date.
- LEVOLOR PREMIER motorization components are covered for 5 years from the date of purchase.

NOT COVERED

by a 10-Year
Limited Warranty

- Any conditions caused by normal wear and tear.
- Abuse, accidents, misuse or alterations to the product.
- Exposure to the elements (sun damage, wind, water/moisture, salt air) and discoloration or fading over time.
- Normal maintenance associated with motors and related accessories including, but not limited to, recharging and replacement of batteries.
- Failure to follow our instructions with respect to measurement, proper installation, cleaning or maintenance.
- Shipping charges, cost of removal and reinstallation.

LEVOLOR PREMIER (or its licensed fabricator/distributor) will repair or replace the product or components found to be defective.

TO OBTAIN WARRANTY SERVICE:

- Contact your original dealer (place of purchase) for warranty assistance.
- Contact LEVOLOR PREMIER at 1-800-478-1538 for technical support, certain parts free of charge, for assistance in obtaining warranty service or for further explanation of our warranty.

NOTE: In no event shall LEVOLOR or its licensed fabricator/distributor be liable or responsible for incidental or consequential damages or for any other indirect damage, loss, cost or expense. Some states do not allow the exclusion or limitation of incidental or consequential damages, so the above exclusion or limitation may not apply to you. This warranty gives you specific legal rights, and you may also have other rights which vary from state to state.

Different warranty periods and terms apply for commercial products and applications.

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24-0025-130