

LEVOLOR®

PREMIER™

Wood Blinds Collection

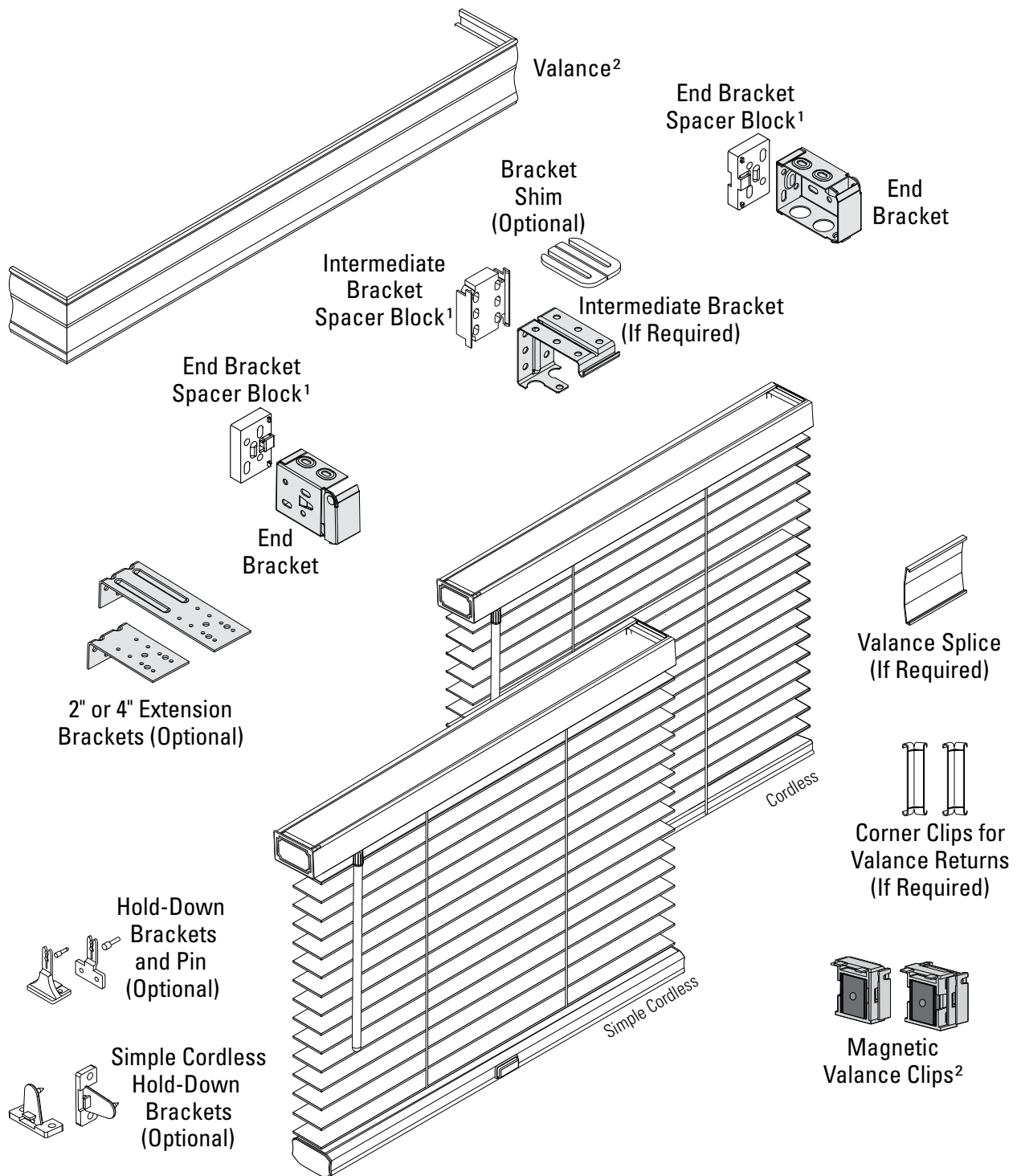
Cordless & Simple Cordless
Installation Instructions



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GETTING STARTED

Product View — Cordless and Simple Cordless



¹ Required with 2½" slat size; optional with 2" slat size.

² Valance, slats, and bottom rail design vary by product.

GETTING STARTED

Thank you for purchasing LEVOLOR® PREMIER™ Wood Blinds Collection. With proper installation, operation, and care, your new blinds will provide years of beauty and performance.

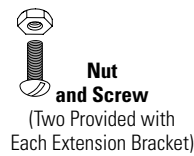
Please thoroughly review this instruction booklet and the enclosed packing list before beginning the installation.

Tools and Fasteners Needed

- Ballpoint pen
- ¼" hex and Flat blade screwdriver
- Level (laser level is recommended)
- Measuring tape and pencil
- Power drill, ⅜" drill bit, and ¼" hex driver

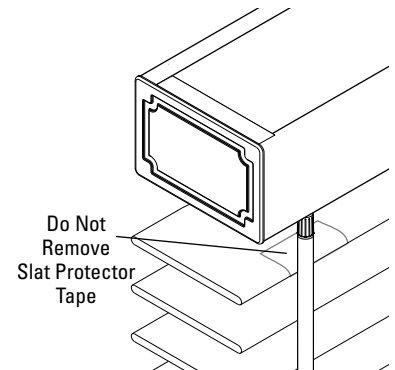
In addition, you will need fasteners designed to work with your specific mounting surface(s).

- **#7 Hex Head Screws (Provided).** Two 1½" screws are provided per installation bracket.
- **Longer #6 Hex Head Screws (Not Provided).** If using spacer blocks, use #6 screws long enough for a secure attachment.
- **Nuts and Screws (Provided).** Extension brackets come with nuts and screws.
- **Self-Tapping Screws (Not Provided).** If using extension brackets, use self-tapping screws for a secure attachment.



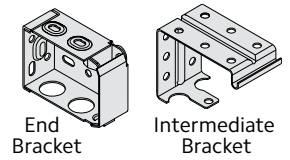
Unpack the Blind

- Remove the blind from the package. Keep the packaging until the blind operates to your satisfaction.
- Refer to the packing list and check for all necessary parts.
- Contents of your hardware package may vary depending upon the options chosen.
- Do not remove the slat protector tape (if applied). Doing so will damage the slat finish.
- Remove shipping protective piece in the headrail before installing (if applied).



Installation Overview

- Two end brackets are used to mount horizontal blinds. Wider blinds also require one or two intermediate brackets, as shown in the table below.

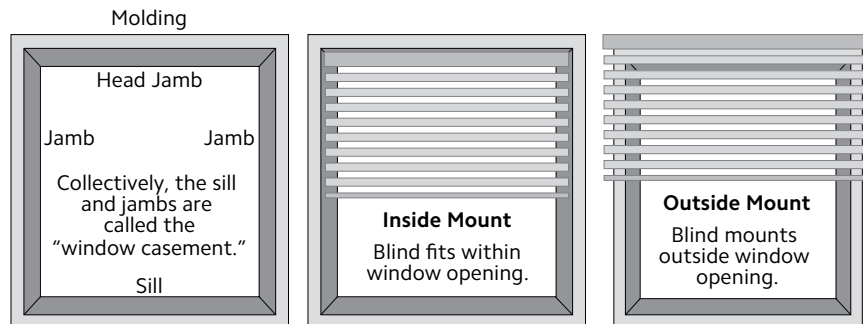


Intermediate Bracket Chart

Width of Blind	Intermediate Brackets
Up to 48"	0
48⅞" – 60"	1
60⅞" – 96"	2

Mounting Types and Window Terminology

If the installation brackets are mounted correctly, the rest of the installation process follows easily. To prepare for this important first step, review the mounting types and basic window terminology illustrated below.



- Refer to the appropriate page below based on your order:

- **Inside or Ceiling Mount** — Page 4
- **Outside Mount** — Page 5.

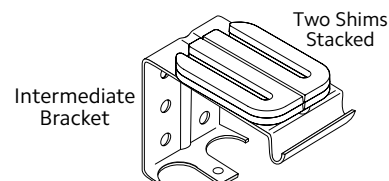
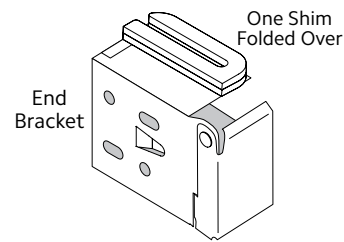
Mount the Installation Brackets — Inside or Ceiling Mount

Bracket Shims (Optional)

Bracket shims are used to gain clearance for valance clips with inside or ceiling mounts. One shim for each end bracket and two shims for each intermediate bracket are included.

- With each end bracket, first fold the shim and then position it on top of the end bracket to gain the required clearance.
- With each intermediate bracket, stack two unfolded shims.

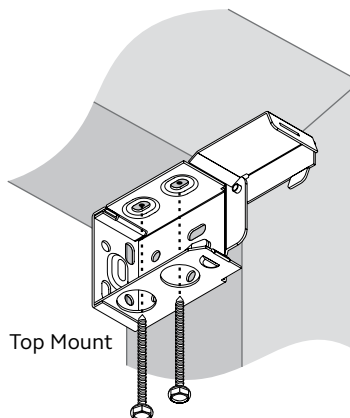
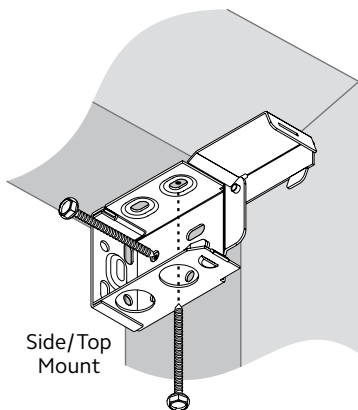
NOTE: Bracket shims may also be used to level the blind whenever the mounting surface is uneven. The shims can be cut along their fold line to make them thinner.



Attach the End Brackets

With inside or ceiling mounts, attach the two end brackets flush against the sides of the window casement or to the ceiling.

- Choose the most appropriate of the following mounting methods:
 - **Side/Top Mount (Inside mount only):** Mount the end brackets with one screw through a side hole and one screw through a top hole, as shown below left.
 - **Side Mount (Inside mount only):** Mount the end brackets with two screws through diagonal side holes.
 - **Top Mount (Inside or ceiling mount):** Top mount the end brackets with screws through the two top holes, as shown below right.
 - **Ceiling mount only:** If the end brackets are flush with the back wall, attach them with one screw through a top hole and one screw through a rear hole.



- Mark each required screw hole.

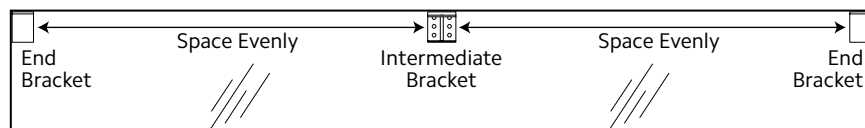
IMPORTANT: The front edges of the end brackets must align.

NOTE: For blinds with 2½" slats, spacer blocks are used with inside mounts to position the end brackets a minimum of ⅜" away from the glass. The spacing prevents the slats from rubbing the glass when they are tilted open.

- Use a ⅜" drill bit to drill holes for the mounting screws.
- Attach the end brackets using the screws provided.
- Verify the tops of the end brackets are aligned. Reposition end brackets as necessary to bring their front edges into alignment.
- Verify the brackets are flush against a flat mounting surface. Use shims to reposition brackets as necessary. See "Bracket Shims (Optional)" on page 4

Attach the Intermediate Brackets (If Required)

- Evenly space the intermediate bracket(s) between the two end brackets.
 - Adjust spacing if needed to avoid interference with internal headrail mechanisms.



- Attach the intermediate bracket(s) with two screws through diagonal top holes.

IMPORTANT: The rear of the end brackets and intermediate bracket(s) must align.

Proceed to "Install the Blind" on page 7.

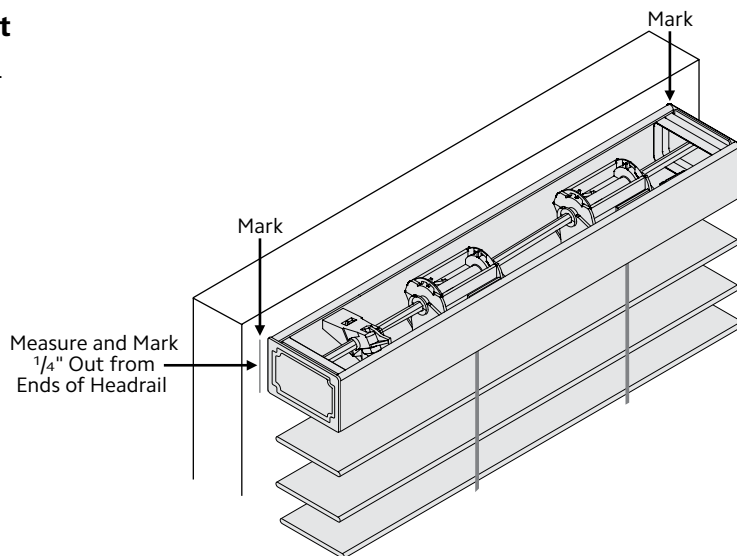
Mount the Installation Brackets — Outside Mount

To attach the end brackets, a flat vertical surface of at least 1¾" is required.

Mark the End Bracket Locations

- Mark where the ends of the headrail will be located.
 - Center the headrail over the window opening at the desired height. Use a pencil to lightly mark each end of the headrail.
 - Alternatively, measure the width of the headrail and use that width to mark the headrail end points over the window opening.
- Make a second mark ¼" to the outside of the headrail end marks. The outer marks are where the outside edges of the end brackets will be located.

CAUTION: The rear of the end brackets or spacer blocks must be flush against a flat mounting surface. Do not mount end brackets on a curved molding.



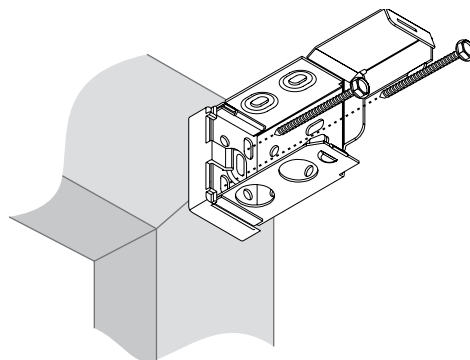
Attach the End Brackets

NOTE: The illustrations in this section show spacer blocks mounted with the end brackets. Spacer blocks are required for all outside mount 2½" blinds, unless extension brackets are used. Spacer blocks are optional for 2" slat sizes.

- Align the outside edge of each end bracket with the outer marks and mark diagonal screw holes.

IMPORTANT: The tops of the end brackets must align.

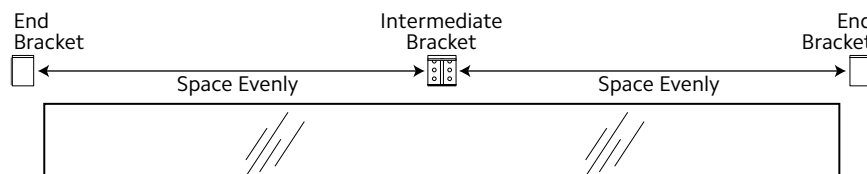
- Use a ⅜" drill bit to drill holes for the mounting screws.
- Attach the end brackets using two screws through diagonal holes.
 - If using spacer blocks, use #6 screws long enough for a secure installation (2½" long screw is recommended).
- Verify the tops of the end brackets are aligned. Reposition end brackets as necessary to bring their tops into alignment.
- Verify the brackets are flush against a flat mounting surface. Use shims to reposition brackets as necessary. See "Bracket Shims (Optional)" on page 4.



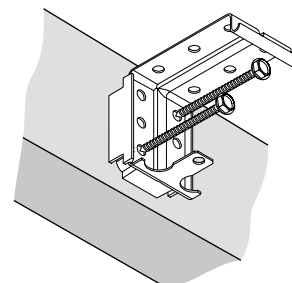
Attach the Intermediate Brackets (If Required)

- Evenly space the intermediate bracket(s) between the two end brackets.
- Adjust spacing if needed to avoid interference with internal headrail mechanisms.

IMPORTANT: The tops of the end brackets and intermediate bracket(s) must align.



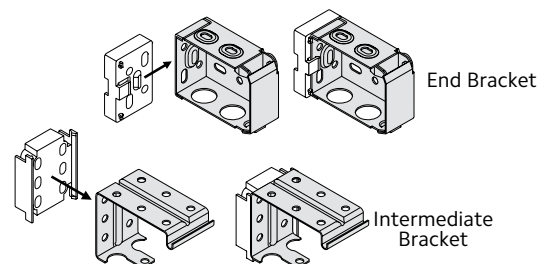
- Attach the intermediate bracket(s) with two screws through diagonal holes.
- Verify the tops of the end brackets are aligned. Reposition end brackets as necessary to bring their tops into alignment.



Spacer Blocks for 2½" Slat Size

NOTE: Spacer blocks are required for the 2½" slat size and are optional for the 2" slat size.

- Attach a spacer block to each of the two end brackets.
- If one or more intermediate brackets is required, attach a spacer block to each intermediate bracket. See "Intermediate Bracket Chart" on page 3.
- If extension brackets will be used, it is not necessary to attach spacer blocks.



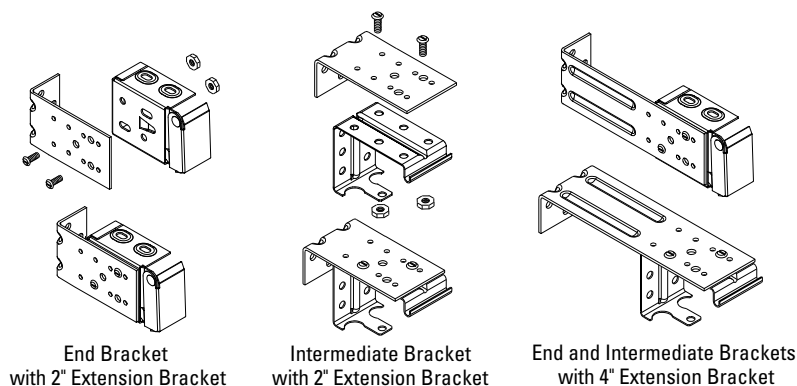
Extension Brackets (Optional)

2" or 4" extension brackets attach to the mounting surface in the same locations where the end brackets and intermediate brackets would be attached.

IMPORTANT: The tops of the end brackets and intermediate bracket(s) must align.

- Use the provided screws to mount each extension bracket.
- Attach the installation brackets to the extension brackets using the screws and nuts provided.

Extension Bracket Assemblies



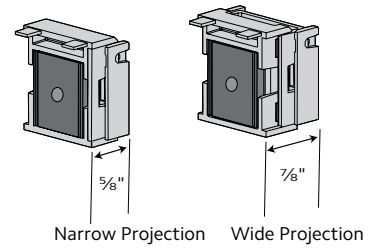
Proceed to "Install the Blind" on page 7.

Install the Blind

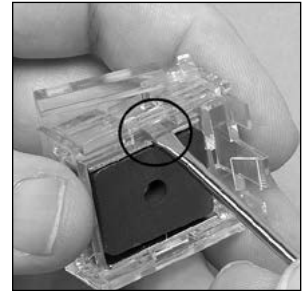
Adding Projection to the Valance

The magnetic valance clips have a projection adjustment feature. By pulling the clips outward, the clips can provide an additional $\frac{1}{4}$ " projection.

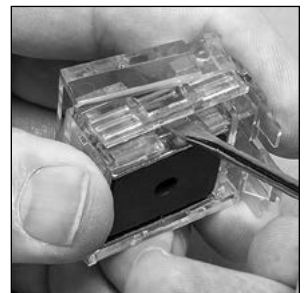
The clips offer two projection positions. When the clips are fully compressed, the narrowest projection is $\frac{5}{8}$ ". The widest projection is $\frac{7}{8}$ ".



- Insert a small flat blade screwdriver into the slot on one side of the magnet making sure the screwdriver is all the way down in the slot.



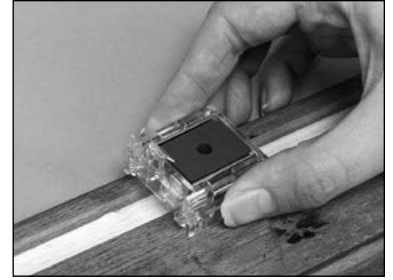
- Push the screwdriver in toward the magnet and then pull out to extend the clip.
- Repeat on the other side until the magnet is level.



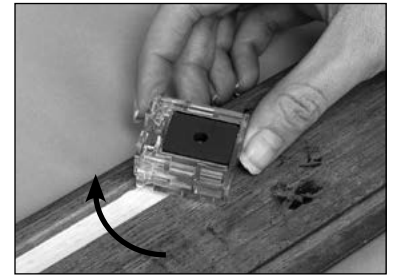
Attach the Magnetic Valance Clips to the Valance

There are at least two clips per valance. For valances narrower than 36," position clips 5½" in from the ends of the valance. For valances 36" or wider, position the clips 10" in from the ends of the valance. Additional clips should be spaced evenly between the two end clips.

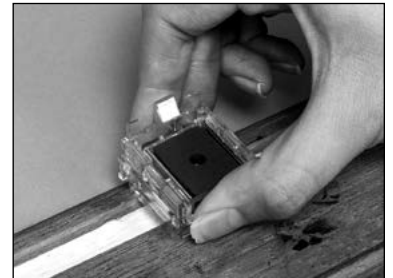
- Lay the valance face down on a protected surface with the back side up.



- Insert the clip dovetail into the valance groove.



- Twist the clip until it is straight with the clear tabs at the top of the valance.



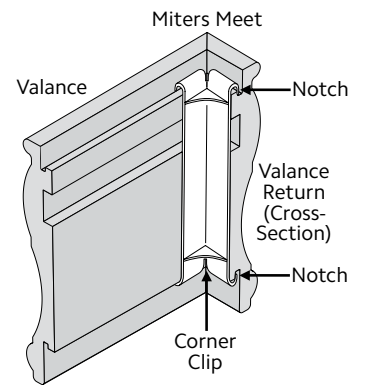
Attach the Corner Clips (If Required)

If the valance came with returns, connect the returns to the valance using the corner clips provided.

The notches on the back of the valance and valance returns fit into the grooves of the corner clips.

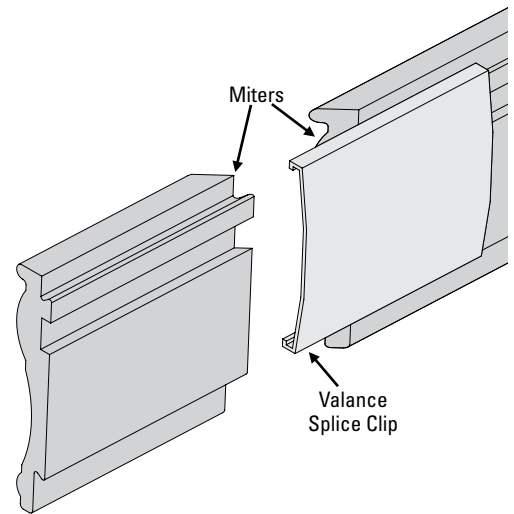
- Slide one end of each clip onto the back of the valance until the center of the clip aligns with the edge of the miter cut at each end.
- Slide a return onto each corner clip until its miter is flush against the miter on the valance.

NOTE: Valance design varies by product.



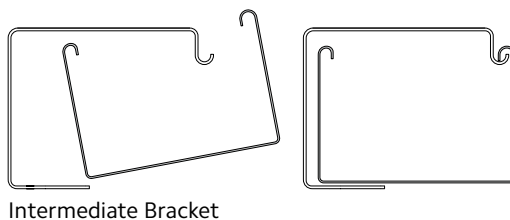
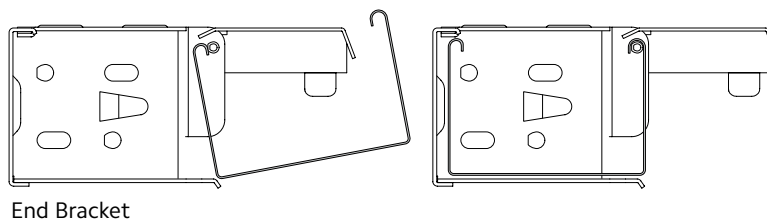
Attach the Valance Splice (If Required)

For valances that are spliced, join the two mitered valance pieces together by sliding the valance splice clip over the back of the valance where the two halves meet.



Mount the Headrail

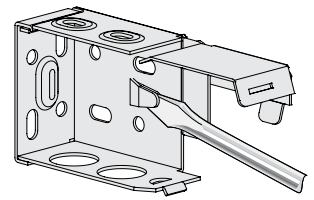
- Tilt the headrail so that its back lip slides under the front lip of the end brackets and intermediate bracket(s).
- Push the headrail against the back of the end brackets.
- Check that the front lip of the intermediate bracket(s) is under the front lip of the headrail.



Adjust the Headrail Tightness

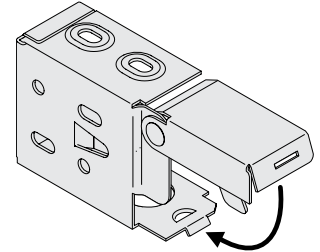
- If the headrail is loose in the end brackets, bend the tabs on the end brackets outward.

NOTE: The tabs may also be bent inward if the headrail is difficult to install into the end brackets.



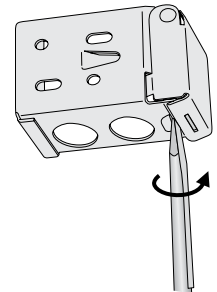
Close the End Brackets

- Push the cover down until it snaps over the locking tab on the bottom of the end bracket.



Open the End Brackets (If Necessary)

- To open the end brackets, insert a flat blade screwdriver between the bottom of the cover and the quick release tab, and twist.
 - You can also push up on the bottom of the end bracket to release the locking tab.



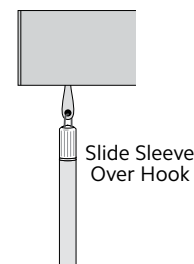
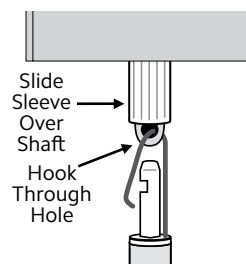
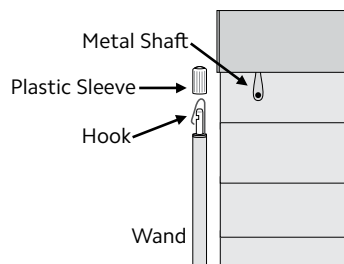
Complete the Installation

Attach the Wand (If Ordered)

If the blind was ordered with a wand tilter, attach the wand to the metal shaft.

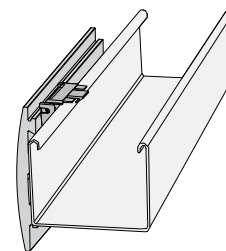
NOTE: Wands may appear different from the illustration, but assembly is the same.

- Pull the plastic sleeve from the top of the wand and insert it over the metal shaft.
- Insert the hook on the wand through the hole in the metal shaft.
- Slide the plastic sleeve down over the hook until firmly seated.
- Test the wand tilter.



Attach the Valance with Magnetic Valance Clips to the Headrail

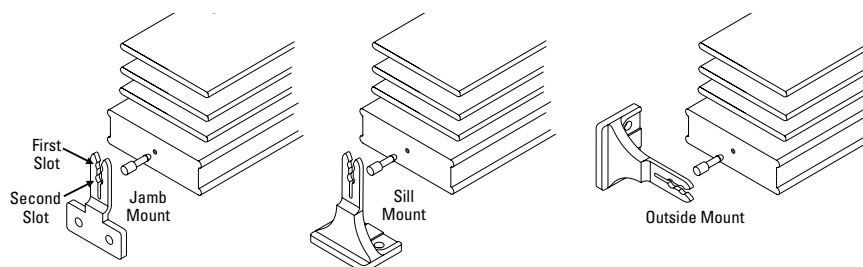
- Align the valance to the headrail.
- Hold the valance securely from the front side with both hands.
- Position the clips to the top-front lip of the headrail until it is level and in position.
- Press the valance gently forward, just enough so the clips adhere to the headrail.
- The magnetic valance clips allow for limited valance height adjustments by carefully sliding the clip up or down while the magnets are adhered to the headrail. The clip's tabs rest on the top-front lip of the headrail, keeping the valance level and preventing the valance from adjusting lower beyond that point.



CAUTION: The entire surface area of the magnet inside each clip needs to maintain clean contact with the front surface area of the headrail at all times.

Attach the Hold-Down Brackets (Optional)

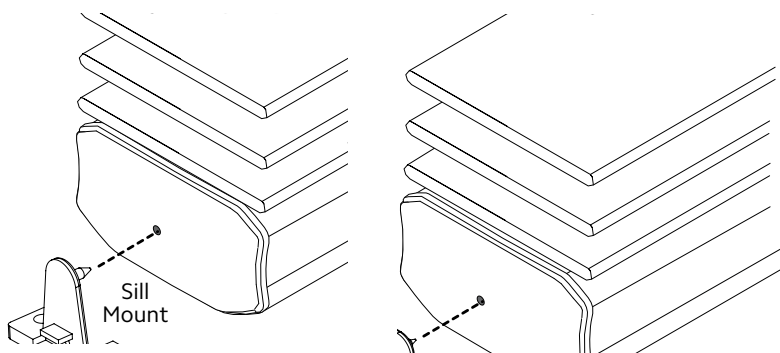
- The bottom rail will come with pre-drilled $\frac{3}{32}$ " holes and hold-down pins that have been inserted in the center of the bottom rail ends.
- To mount the hold-down brackets, first fully lower the blind. Align the hold-down brackets with the pins in the bottom rail.
 - Use the first slot with the $2\frac{1}{2}$ " slot size.
 - Use the second slot with the 2" slot size.



- Maintain the correct slot alignment as you attach the hold-down brackets to the jamb, sill, or outside mounting surface.
- Slide the hold-down pins into the appropriate slot or hole on the hold-down brackets.
- If necessary with 2" outside mount blinds, the first slot of the hold-down brackets may be used in place of a spacer block.

Attach the Simple Cordless Hold-Down Brackets (Optional)

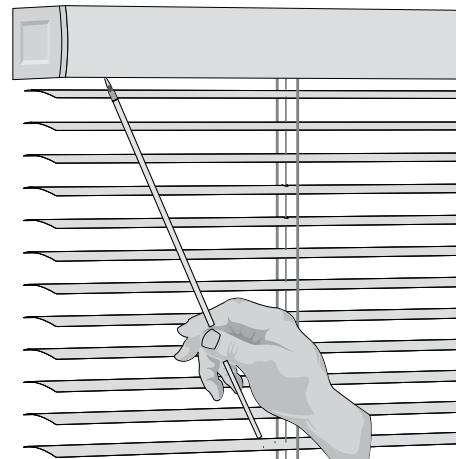
- Lower the blind and place the pins from the hold-down brackets into the bottom rail end caps.
- Mark the screw holes on the mounting surface.
- Check that the hold-down brackets are aligned and attach them using the two screws provided.



Operate the Blind

Tilting the Slats

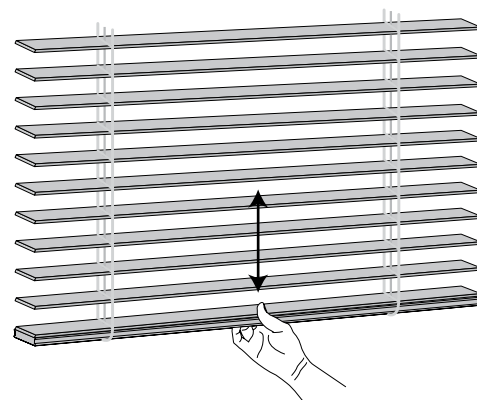
- **Wand tilt:** Rotate the wand to tilt the slats to the desired angle.



Raising and Lowering the Blind — Cordless Operating System

IMPORTANT: The slats must be in the open position when raising or lowering the blind.

- Grasp the bottom rail and push up to raise the blind.
- Grasp the bottom rail and pull down to lower the blind.



Raising and Lowering the Blind — Simple Cordless Operating System

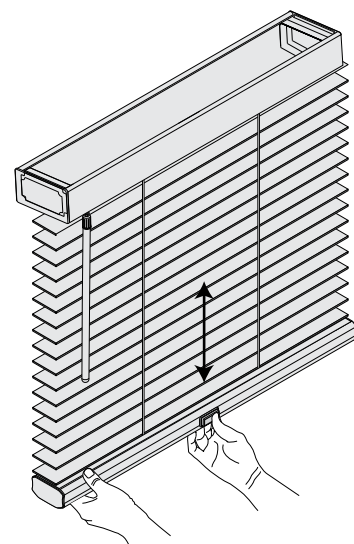
IMPORTANT: The slats must be in the open position when raising or lowering the blind.

To Raise the Blind:

- Grasp the bottom rail near the center with one hand while balancing the bottom rail with your other hand.
- Fully press the center button with your thumb and gently lift the bottom rail.
- Allow the slats to stack evenly by gradually lifting the bottom rail while the center button is fully depressed.
- Hold the bottom rail stationary at the desired position while releasing the button.
- **For inside mount blinds:** When raising the blind, pull the bottom rail slightly toward you. Press the center button and gently raise the bottom rail. Once the desired height is reached, hold the bottom rail in place while releasing the button. Place the blind back into the window opening and the blind will stay in that position.

To Lower the Blind:

- Hold the bottom rail stationary at the desired position while releasing the button.
- **For inside mount blinds:** When lowering the blind, pull the bottom rail down and slightly toward you. Release the button and place the bottom rail onto the sill.



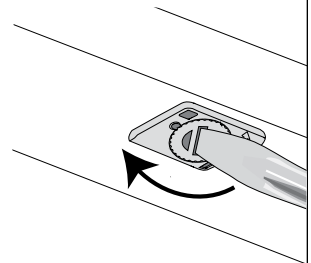
Troubleshooting

If your blind is not operating correctly:

■ Refer to the following troubleshooting procedures for specific solutions for your blind.

If questions remain, please contact LEVOLOR® PREMIER™ at **1-800-478-1538**

Problem	The blind will not fit into the installation brackets.
Solution	Check that the installation brackets are level and aligned. Adjust and/or shim to level, if necessary. Be sure the heads of the mounting screws are flush against the installation brackets. Check that the headrail is completely inserted into the installation brackets. See "Mount the Headrail" on page 9.
Problem	The blind does not tilt.
Solution	Check that the tilt cords are not tangled or knotted. Check that the cords have not become disengaged from the tape rolls. Check that the tilt rod in the headrail is fully inserted into the tilt gear.
Problem	The blind does not raise or lower evenly.
Solution	Check inside the headrail. Make sure no obstructions keep the mechanism from turning. Check that the lift cords are not pinched or tangled.
Problem	When hanging, the slat pack appears to be shifted toward the cordlock side of the unit, particularly in an inside mount installation.
Solution	Slide the headrail in the end brackets in the opposite direction of the skew and adjust the tabs in the end brackets to maintain the position of the unit. This will center the slat pack in the window.
Problem	Simple Cordless blinds only: When raising the blind, slats are not stacking evenly and are falling over the bottom rail.
Solution	The blind was raised too quickly. Gently raise the bottom rail to give the lift cords time to retract. The slats will then stack evenly on the bottom rail.
Problem	Simple Cordless blinds only: The bottom rail is not level or the blind height is incorrect.
Solution	Check that the headrail and installation brackets are level and aligned. Adjust and/or shim the installation brackets to level, if necessary. Level the Bottom Rail or Correct Blind Height: NOTE: All skew adjustment features are located under the headrail. ■ To level the blind, raise the low side of the bottom rail by turning the skew adjustment feature on the headrail clockwise with a coin or screwdriver while lifting the weight from the bottom rail. NOTE: Turn the skew adjustment that is on the same side as the low side of the bottom rail. ■ If the blind height is too long, turn all of the skew adjustment features clockwise to raise the entire bottom rail to the desired height while lifting the weight from the bottom rail.
Problem	Simple Cordless blinds only: The blind makes a ratcheting noise while the center button is pushed in and the bottom rail is being raised.
Solution	Push harder on the center button. The button must be fully depressed to raise or lower the blind.



Removing the Blind (If Necessary)

- Fully raise the blind.
- To remove the valance clips gently pull the valance up and toward you.
- Push up on the bottom of the end bracket to release the locking tab, see page “Open the End Brackets (If Necessary)” on page 10.
- Grab underneath the headrail using both hands and carefully pull the blind out of the end brackets.

Cleaning Procedures

Like any fine furnishings, LEVOLOR® PREMIER™ wood and alternative wood blinds should be cleaned regularly to keep them looking new.

Recommended Cleaning Methods

- Dust regularly. Use a soft clean cloth, chemically-treated dust cloth, or dusting mitt. Lower the blind to its full length, tilt the slats almost all the way down, and dust. Then tilt the slats almost all the way up and dust. (Not closing the slats all the way allows dusting where the slats overlap.)
- Blinds may also be vacuumed. Use the brush attachment and tilt the slats up and down as described for dusting.

Wood Blinds Only

- Stained blinds, like wood furniture, should be treated periodically with lemon oil or other wood preservative to protect their finish and enhance their luster.

IMPORTANT: LEVOLOR PREMIER does **not** recommend ultrasonic cleaning of wood or alternative wood blinds.

A Note About Wood and Alternative Wood Products

Blinds may feature subtle variations in color, grain, and texture. These variations are within established industry standards and should be expected.

10-Year Limited Warranty



COVERED

by a 10-Year
Limited Warranty

- LEVOLOR® PREMIER™ products are covered for defects in materials, workmanship or failure to operate for 10 years from the date of purchase (unless a shorter period is provided below), provided that the original retail purchaser continues to own the product.
- All internal mechanisms.
- Fabric delamination.
- Components, brackets and operational cords.
- Repairs and/or replacements will be made with like or similar parts or products. Fabric style, color or components may vary depending on original purchase date.
- LEVOLOR PREMIER motorization components are covered for 5 years from the date of purchase.

NOT COVERED

by a 10-Year
Limited Warranty

- Any conditions caused by normal wear and tear.
- Abuse, accidents, misuse or alterations to the product.
- Exposure to the elements (sun damage, wind, water/moisture, salt air) and discoloration or fading over time.
- Normal maintenance associated with motors and related accessories including, but not limited to, recharging and replacement of batteries.
- Failure to follow our instructions with respect to measurement, proper installation, cleaning or maintenance.
- Shipping charges, cost of removal and reinstallation.

LEVOLOR PREMIER (or its licensed fabricator/distributor) will repair or replace the product or components found to be defective.

TO OBTAIN WARRANTY SERVICE:

- Contact your original dealer (place of purchase) for warranty assistance.
- Contact LEVOLOR PREMIER at 1-800-478-1538 for technical support, certain parts free of charge, for assistance in obtaining warranty service or for further explanation of our warranty.

NOTE: In no event shall LEVOLOR or its licensed fabricator/distributor be liable or responsible for incidental or consequential damages or for any other indirect damage, loss, cost or expense. Some states do not allow the exclusion or limitation of incidental or consequential damages, so the above exclusion or limitation may not apply to you. This warranty gives you specific legal rights, and you may also have other rights which vary from state to state.

Different warranty periods and terms apply for commercial products and applications.

